

17 MAY 1995

SUBJECT: JOINT WTO/GATT COMMITTEE ON BUDGET, FINANCE AND ADMINISTRATION

1. THE COMMITTEE ON BUDGET, FINANCE AND ADMINISTRATION WILL MEET ON MONDAY, 29 MAY 1995 AT 3 P.M. AT THE CENTRE WILLIAM RAPPARD.

2. THE TERMS OF REFERENCE AND MEMBERSHIP OF THE COMMITTEE ARE SET OUT IN DOCUMENTS L/5964/REV.9 OF 20 MARCH 1995 AND WT/L/44 OF 23 FEBRUARY 1995.

THE PROPOSED AGENDA IS AS FOLLOWS:

GATT/WTO SECRETARIAT

- A. ADMINISTRATIVE UP-DATES AND PROGRESS REPORTS:
- CASH SITUATION AND STATEMENT OF OUTSTANDING CONTRIBUTIONS AS AT 30 APRIL 1995
  - INSTALMENT PAYMENTS FOR COUNTRIES IN ARREARS (CONTRIBUTIONS FROM 1987 AND EARLIER YEARS) - PROGRESS REPORT AS AT 30 APRIL 1995
  - CONTRIBUTIONS OF OBSERVER COUNTRIES TOWARDS THE SERVICES PROVIDED BY THE SECRETARIAT - PROGRESS REPORT AS AT 30 APRIL 1995
- B. ADDITIONAL POSTS 1995/1996
- C. RELATIONSHIP WITH THE UNITED NATIONS WITH REGARD TO THE INTERNATIONAL TRADE CENTRE UNCTAD/GATT
- D. OTHER BUSINESS

3. MEMBERS OF THE WTO AND, FOLLOWING THE DECISION OF THE GENERAL COUNCIL (WT/L/27), OTHER SIGNATORIES OF THE FINAL ACT THAT ARE CONTRACTING PARTIES TO THE GATT 1947 AND ARE ELIGIBLE TO BECOME ORIGINAL MEMBERS OF THE WTO ARE INVITED TO INFORM ME AS SOON AS POSSIBLE OF THE NAMES OF THEIR REPRESENTATIVES.

RENATO RUGGIERO