

WORLD TRADE ORGANIZATION

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16 May 1998

(98-1976)

MINISTERIAL CONFERENCE

Second Session

Geneva, 18, and 20 May 1998

50TH ANNIVERSARY

19 May 1998

ORGANIZATION SCHEDULE FOR THE MINISTERIAL CONFERENCE AND 50TH ANNIVERSARY COMMEMORATION

Revision

18 MAY 1998

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| 1 | <u>18 May</u> | Traffic restrictions in place. |
| 2 | 9 a.m. | A Medical Service operational in the Palais, in CWR and in the new Council Room. |
| 3 | 9 a.m. | Opening of all facilities at the Palais des Nations. |
| 4 | 10 to 11 a.m. | Arrival of Delegates at the Assembly Hall at the Palais <i>Ministers enter by Door 14. Other delegates through Doors 13 and 15.</i> |
| 5 | 11 to 11.50 a.m. | Inaugural session of the Conference. Opening address by the Chairman of the Conference, Mr. Couchepin, Statement by the Chairman of the General Council, Ambassador Weekes, Statement by the Director-General, Mr. Ruggiero. |
| 6 | <i>11.50 to 12.30</i> | <i>Participants to the lunch (see point 7), proceed to the Hotel Intercontinental.</i> |
| 7 | 12.30 to 2 p.m. | Lunch hosted by Mr. Couchepin at the Hotel Intercontinental (Ministers + 1). Toast by Mr. Couchepin; reply by Minister of Singapore, <i>Mr. Lee Yock Suan.</i> |
| 8 | 2.30 to 5.30 p.m. | Working Session on implementation in the new Council Room at CWR (delegations only). There will be a video link to Room W, listening room (delegations only). If needed, the Working Session on implementation may resume on Wednesday morning before the Working Session on future activities. |
| 9 | 5.30 to 7 p.m. | Delegates move from CWR to the Palais des Nations. <i>Ministers and Delegates should enter the Palais through Door 13.</i> |
| 10 | 7 p.m. | All delegates should be seated in the Assembly Hall at the Palais. |
| 11 | 7.20 p.m. | President Clinton will arrive at Palais. He will be greeted by Mr. Couchepin and the Director-General. |
| | | President Clinton will be welcomed at the Assembly Hall by short statements from Mr. Couchepin <i>and the Director-General.</i> Statement by President Clinton. After his statement, President Clinton will leave the Palais. |

19 MAY - COMMEMORATION OF THE 50TH ANNIVERSARY

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| 12 | 10.15 to 10.30 a.m. | Arrival of Heads of State and Government at the Palais (Door 14, facing the CICR), scheduled every 2 minutes. Numbered car passes according to the WTO protocol (alphabetical order). Refreshments will be served in the Atrium of the Assembly Hall. |
| 13 | 10.15 a.m. | Delegates should be seated. |
| 14 | 10.25 to 10.30 a.m. | Heads of State and Government enter the Assembly Hall to take their seats in front row according to alphabetical order of countries' names. |
| 15 | 10.30 to 10.40 a.m. | Inaugural statement by President Cotti. |
| 16 | 10.40 to 10.50 a.m. | Statement by the Director-General. |
| 17 | 10.50 to 11.35 a.m. | Statements by Heads of State and Government in accordance with established schedule. |
| 18 | 11.35 a.m. | Delegates will be requested to remain seated until the Heads of State and Governments leave the Assembly Hall. |
| 19 | 11.45 a.m. | Car No. 1, President Cotti to leave first to go to the Intercontinental Hotel; other cars will follow, according to their number (see point 11). |
| 20 | 12 noon to 2 p.m. | Lunch hosted by President Cotti at the Intercontinental Hotel for Heads of State and Government only. Toast by President Cotti, <i>reply by President Castro.</i> Personal interpreters of Heads of State and Government will be seated behind them. There will be an adjacent room for 2 senior officials accompanying Heads of State and Government. |
| | | First photo opportunity. |
| 21 | 2 p.m. | Heads of State and Government motorcade from Hotel Intercontinental to Palais des Nations, according to car pass numbers; first car Director-General, last car President Cotti. |
| 22 | <i>2 to 2.30 p.m.</i> | <i>Ministers and Delegates should enter the Assembly Hall through Doors 13 and 15.</i> |
| 23 | 2.15 to 2.45 p.m. | Arrival of Heads of State and Government scheduled every two minutes. Heads will be welcomed on arrival by the Director-General and WTO Protocol staff. Entrance by Door 14. Refreshments served in the atrium of the Assembly Hall. |
| 24 | 2.30 p.m. | Delegates and invitees should be seated. |
| 25 | 2.45 p.m. | Heads of State and Government enter the Assembly Hall to take their seats in front row according to rules established by Protocol. |
| 26 | 2.45 to 5 p.m. | Statement by Heads of State and Government in accordance with established schedule. Closing remarks by President Cotti. |

19 MAY - COMMEMORATION OF THE 50TH ANNIVERSARY (cont'd)

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| 27 | 5 p.m. | Delegates remain seated while Heads of State and Government leave the Assembly Room to Salle des Pas Perdus where a reception will be given by the Director-General for Heads of State and Government + 1 and the Heads of Delegation and Ministers. <i>Access for Heads of State and Government to the Salle des Pas Perdus for the reception will be through the side doors, adjacent to the Podium.</i> Director-General welcomes guests at the Salle des Pas Perdus. |
| 28 | 5.15 p.m. | Second photo opportunity. |
| 29 | 5.15 to 6.30 p.m. | Reception. |
| 30 | 6.30 to 7 p.m. | <i>Heads of State and Government will leave the reception using the corridor going along the Assembly Hall on the right hand side when exiting the Salle des Pas Perdus, then leave the Palais by Door 14. Reverse procedure as for arrival for cars.</i> |
| 31 | 7 p.m. | Reception hosted by the Swiss authorities for all delegates, NGOs, journalists, WTO staff, at the Musée de l'automobile. |

20 MAY 1998

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| 32 | Time to be determined | If needed, continuation of the Working Session on implementation in the new Council Room at CWR (Delegations only). Video link to Room W (listening room, Delegations only). Followed by the Working Session on future activities. |
| 33 | 10 to 1 p.m. | Working Session on future activities in the new Council Room (Delegations only). Video link to Room W (listening room, Delegations only). |
| 34 | 3 to 6 p.m. | Closing Session [in the new Council Room]. Opening remarks by Mr. Couchepin. Proceedings related to the following issues: 1. Adoption of the Ministerial text. 2. Decision on the venue for the next meeting. 3. Election of Officers. Closing Statement by Mr. Couchepin. |
| 35 | [7 p.m.] | Press Conference by Mr. Couchepin and the Director-General. |