

WORLD TRADE ORGANIZATION

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Committee on Import Licensing

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REPLIES TO QUESTIONNAIRE ON IMPORT LICENSING PROCEDURES¹

Notification under Article 7.3 of the
Agreement on Import Licensing Procedures

HONG KONG, CHINA

The following notification², dated 29 September 2000, has been received from the Permanent Mission of Hong Kong, China.

¹ See document G/LIC/3, Annex, for the Questionnaire.

² The attached reply replaces the notification circulated in document G/LIC/N/3/HKG/3 dated 7 October 1999.

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I. TRADE AND INDUSTRY DEPARTMENT

A. IMPORT LICENSING SYSTEM FOR TEXTILES

Outline of system

1. The Hong Kong Special Administrative Region (HKSAR) maintains an import licensing system for textile imports from all sources. It functions as a surveillance system to back up HKSAR's textiles export control system. The system is administered by the Trade and Industry Department. Importers are required to apply for textile import licences to cover each consignment prior to the actual arrival of the goods, unless they have been registered under the Textiles Trader Registration Scheme and exempted from the import licensing requirements.

Purposes and coverage of licensing

2. The licensing system covers the importation of all textile products.
3. The system applies to textiles coming from any territories.
4. The textiles import licensing system is not intended to restrict the quantity or value of imports, but to function as a surveillance system to back up HKSAR's textiles export control system. Traders are, however, provided with a convenient alternative of joining the Textiles Trader Registration Scheme, under which registered textiles traders need only to submit notifications completed by themselves, in lieu of licences issued by the Trade and Industry Department, to cover their imported consignments.
5. The textiles import licensing system is a statutory requirement maintained under the Import and Export Ordinance, Chapter 60 which also provides for registered textiles traders to be exempted from certain licensing requirements. The legislation does not leave designation of products to be subjected to licensing to administrative discretion. The abolition of the textiles import licensing system requires legislative approval.

Procedures

6. Not applicable.
- 7.(a) A textiles importer should obtain an import licence prior to, but not more than, 28 days before the arrival of goods as a textiles import licence is valid for 28 days. Under normal circumstances an import licence application submitted to the Trade and Industry Department is approved two clear working days after the date upon which the application is received. For Special Import Licence (Textiles) Forms 8b, 8c and 8e at Annex I³ apply, under normal circumstances applications are approved on an instantaneous basis. Late applications i.e. after the goods in question have arrived, may be approved retrospectively subject to certain conditions being met.

A textiles trader registered under the Textiles Trader Registration Scheme may submit an import notification or a transshipment notification (if the goods are transshipment cargo) completed by himself, in lieu of an import licence, at the time of importation.

- (b) Expeditious issue of a licence may be granted in justified cases.

³ Available for consultation in the Secretariat (Market Access Division).

(c) There are no limitations as to the period of the year during which licence applications may be made.

(d) The Trade and Industry Department is the sole administrative organ regarding the processing and approval of textiles import licences.

8. An application for an import licence is normally granted if it meets the ordinary criteria. In the event of refusal to issue a licence, the reasons will be given, and the applicant may appeal to the Chief Executive of the HKSAR by writing to the Chief Secretary for Administration of the Government of the HKSAR.

Eligibility of importers to apply for licence

9. All persons, firms and institutions are eligible to apply for textiles import licences. All importers, exporters, manufacturers, carriers and freight forwarders may apply to be registered under the Textiles Trader Registration Scheme. The registration fee is currently HK\$2,825 per annum.

For Special Import Licence (Textiles) Form 8b ([Annex I](#)) covering imports of finished piece-knitted garments made from Hong Kong origin knit-to-shape panels assembled outside Hong Kong for eventual exportation to the United States, applicants must first be registered with the Trade and Industry Department under a special factory registration arrangement as a factory knitting knit-to-shape panels and/or manufacturing piece-knitted garments for export to the United States. An annual registration fee of HK\$3,003 is payable. For Special Import Licence (Textiles) Form 8c and Form 8e, there are no registration requirements.

There are no published lists of authorized importers.

Documentational and other requirements for application for licence

10. For the application of textiles import licence, the importer has to provide information on particulars of the importer, foreign exporter and details of the shipment.

Samples of Import Licence (Textiles) Form 7, Special Import Licence (Textiles) Form 8b, Form 8c and Form 8e, Import Notification (Textiles), and Transshipment Notification (Textiles) are at [Annex I](#).

No supporting documents are required for import licence applications (Form 7) submitted before the arrival of goods. For Special Import Licences, supporting documents such as the relevant special export licence or certificate of origin should be submitted together with the licence applications.

11. A valid textiles import licence or a completed import notification or transshipment notification is required upon actual importation.

12. The fee for an application for Import Licence (Textiles) Form 7 is HK\$40 and that for Special Import Licence Forms 8b, 8c and 8e is HK\$43, to be paid in the form of adhesive or impressed postage stamps affixed or franked on the application. No fee is charged for the completion and submission of notifications.

13. No deposit or advance payment is required.

Conditions of licensing

14. A textiles import licence is valid for 28 days from the date of issue. The validity of a licence cannot be extended. The licence applicant should request cancellation of the expired licence and apply for a new licence.

15. A textiles import licence not utilized within the validity period should be cancelled within one calendar month after expiry of the licence. Similarly, a licence should be submitted for amendment for short-shipment within one calendar month after the date of arrival of the goods. The Trade and Industry Department may take legal and/or administrative action against unreported short-shipment or non-utilization of licences.

16. Not transferable.

17. No other conditions attached to the issue of a licence.

Other procedural requirements

18. No.

19. No foreign exchange control.

B. IMPORTATION OF ARMS AND AMMUNITION, RADIO TRANSMITTING EQUIPMENT, EXPLOSIVES AND OTHER STRATEGIC COMMODITIES

Outline of system

1. Import control on arms and ammunition, radio transmitting equipment, explosives and other strategic commodities is primarily exercised by the Trade and Industry Department. However, several other Government departments are also involved in the system of import controls for products in their respective jurisdiction.

Purposes and coverage of licensing

2. Import licences are required for certain arms and ammunition; radio transmitting equipment; explosives; and other strategic commodities. These include nuclear materials, facilities and equipment; high-speed digital computers; memory devices made from compound semiconductors, single mode optical fibre, sophisticated communication system; chemical weapon precursors and manufacturing facilities; certain biological agents, plant pathogens, and related manufacturing equipment; and facilities and articles for a use relating to nuclear, chemical or biological weapons.

3. The licensing system applies to goods originating in and coming from any territory.

4. The import licensing system on strategic commodities is not intended to restrict the quantity or value of imports. Instead, it is to monitor the inflow of strategic commodities and to protect HKSAR's access to high technology products. Alternative method has been considered but not adopted because the existing licensing system is considered satisfactory.

5. The import licensing system is a statutory requirement maintained under respective Ordinances and their subsidiary legislation under the Laws of Hong Kong, China (see below). Legislation does not leave designation of products to be subject to licensing to administrative discretion. Any changes such as subjecting a new product to import licensing or removal of an existing product therefrom require legislative approval.

<u>Product</u>	<u>Relevant Ordinance</u>
Radio transmitting equipment :	Sections 8 and 9 of the Telecommunication Ordinance, Cap. 106
Strategic commodities : (including arms and ammunitions & explosives)	Import and Export (Strategic Commodities) Regulations, made under the Import and Export Ordinance, Cap. 60 (Arms and ammunitions are also controlled under Firearms and Ammunition Ordinance, Cap. 238 and explosives are also controlled under Dangerous Goods Ordinance, Cap. 295)

Procedures

6. Not applicable.

7.(a) Licence applications should be submitted in advance of importation taking into account the processing time required by the Trade and Industry Department, which is at least three clear working days for import applications covering strategic commodities, and the processing time of the endorsing departments:

- (i) Hong Kong Police Force (for arms and ammunition): normally two working days (by hand) or ten working days (by post) for Limited Licence for Possession or to obtain the Arms Dealer's Licence which requires six to twelve months.
- (ii) Office of the Telecommunications Authority (for radio transmitting equipment): within five working days for Radio Dealer's Licence and one clear working day for Import Permit.
- (iii) Marine Department (for direct transhipment of explosives in vessels): 48 hours before arrival of the goods.
- (iv) Civil Engineering Department (for endorsement on import licence application of explosives): instantly.

(b) Import licences can be obtained within a shorter time-limit on request when there are sufficient justifications. For strategic goods imported without a licence owing to inadvertence, consideration will be given to issuing a retrospective import licence provided that the following documents are submitted:

- (i) a letter giving reasons for the late lodgement of the licence application. The letter should state whether or not the shipping, airline or transportation company has already released the goods for importation;
- (ii) if the importer has not taken delivery of the goods, a written confirmation from the carrier company or its cargo agent; and
- (iii) the relevant Bill(s) of Lading or Air Waybill(s).

(c) A licence can be granted immediately on request only in exceptional cases where the applicant can give a reasonable explanation and/or provide evidence to support his claim. There are no limitations as to the period of the year during which application for licence and/or importation may be made.

(d) Applications would not be passed on to other organizations by the Trade and Industry Department for approval or information under normal circumstances. For applications concerning arms,

ammunition, radio transmitting equipment and explosives, the importer has to approach the relevant government departments in paragraph 7(a) above as well for endorsement on import or legitimate possession of the subject products.

8. Import licence applications may be refused in cases where an international trade sanction on the exporting country is in force. The reason(s) for a refusal may be given to the applicant. An applicant has a right of appeal to the Chief Executive of the HKSAR who may confirm, vary or reverse the decision of the Director-General of Trade and Industry. The appeal must be lodged with the Chief Secretary for Administration within 14 days from the date the importer was informed of the decision or within such further period as the Chief Executive may allow in any particular cases by notice in writing. The right to appeal to the Chief Executive is statutorily provided.

Eligibility of importers to apply for licence

9. All firms and institutions are eligible to apply for import licences except under special circumstances where licensing facilities to them are denied owing to malpractice of the firm/institution or some other special reasons.

For the purpose of interference control, any person who imports or exports radio transmitting equipment is required to obtain a permit from the Telecommunications Authority unless he is a holder of a "Radio Dealers Licence" issued by the Telecommunications Authority to deal in the course of trade or business.

Documentational and other requirements for application for licence

10. A sample form is at Annex II³. Catalogues/technical specifications of the products under application are to be submitted with the application for technical classification purpose. In the case of late application concerning strategic commodities, the documents under subparagraph 7(b) (i)-(iii) above have also to be provided.

11. Only the import licence is needed upon actual importation.

12. No licensing fee is charged.

13. No deposit or advance payment is required.

Conditions of licensing

14. An import licence covering strategic commodities is valid for six months from the date of issue. The validity cannot be extended under normal circumstances.

15. No. Importers should however return an unused licence to the Trade and Industry Department for cancellation.

16. Not transferable.

17. The following conditions are normally attached to the issue of an import licence concerning strategic commodities: "Re-export not permitted except under and in accordance with an export licence issued by the Department" and "The goods are not to be used in relation to nuclear, biological or chemical weapons or missile capable of delivering these weapons".

³ Available for consultation in the Secretariat (Market Access Division).

Other procedural requirements

18. No other administrative procedures required.
19. No foreign exchange control.
- C. IMPORT CONTROL ON RICE, PESTICIDES, PHARMACEUTICAL PRODUCTS AND MEDICINES, RADIOACTIVE SUBSTANCES AND IRRADIATING APPARATUS, OZONE-DEPLETING SUBSTANCES, GOODS FROM IRAQ AND DIAMONDS FROM ANGOLA

Outline of system

1. Licences are required for import of rice, pesticides, pharmaceutical products and medicines, radioactive substances and irradiating apparatus and ozone-depleting substances. All goods imported from Iraq are prohibited except petroleum or petroleum product being imported by a person who has the approval of the Committee established by the Security Council of the United Nations in Resolution No. 661 to do so. Imports of diamonds from Angola are prohibited in accordance with Resolution No. 1173 of the Security Council of the United Nations. These import controls are applied for safety, health, environmental protection reasons, or for fulfilment of HKSAR's international obligations. The control system is primarily operated by the Trade and Industry Department. Ozone-depleting substances import licences are issued by the Trade and Industry Department under delegation from the Environmental Protection Department. Import licences for pesticides are issued by the Agriculture, Fisheries and Conservation Department under delegation from the Trade and Industry Department. Import licences for pesticides containing methyl bromide, an ozone depleting substance, are issued by the Trade and Industry Department. Endorsement from other Government departments may be required for some of the products before an import licence is issued.

Purposes and coverage of licensing

2. Import licensing/control is intended for the following purposes:

<u>Products</u>	<u>Purpose of control</u>
(a) rice	maintaining a reserve stock for emergency purpose
(b) pesticides	public health
(c) pharmaceutical products and medicines	public health
(d) radioactive substances and irradiating apparatus	public health
(e) ozone-depleting substances	environmental protection
(f) ban on all goods imported from Iraq (except petroleum and petroleum products under prescribed circumstances)	international trade sanctions
(g) ban on diamonds imported from Angola (unless the diamonds are the subject of a specified certificate of origin)	international trade sanctions

3. The system applies to products coming from all territories except items (e), (f) and (g) of paragraph 2 above. For item (e), all imports of ozone-depleting substances from non-parties to the Montreal Protocol are banned. Only imports from Montreal Protocol signatories of methyl bromide and hydrochlorofluorocarbon are allowed for local consumption starting respectively from 1 January 1995 and 1 January 1996. The import of methyl bromide is restricted to quarantine and pre-shipment

applications. For item (f), all imports from Iraq are banned under the United Nations Sanctions (Iraq) Regulation made under the United Nations Sanctions Ordinance. For item (g), imports of diamonds from Angola are banned under the United Nations Sanctions (Angola) Regulation made under the United Nations Sanctions Ordinance.

4. The principal objective of the import licensing system is not to restrict the quantity or value of imports, but for purposes set out in paragraph 2 above. A quantitative limit is imposed for imports of rice and ozone-depleting substances to ensure:

- | | | | |
|-----|----------------------------|---|--|
| (a) | rice | - | stable and adequate supply and to provide a reserve stock for emergency situations; and |
| (b) | ozone-depleting substances | - | that the amount of ozone-depleting substances retained for local consumption does not exceed levels agreed under Montreal Protocol on Substances that Deplete the Ozone Layer. |

5. The import licensing system is a statutory requirement maintained under respective Ordinances under the Laws of Hong Kong, China (see below). Legislation does not leave designation of product to be subjected to licensing to administrative discretion. Any changes such as subjecting a new product to import licensing or removal of an existing product therefrom require legislative approval.

<u>Product</u>	<u>Relevant Ordinance</u>
(a) Rice:	Reserved Commodities Ordinance, Cap. 296
(b) Pesticides:	Pesticides Ordinance, Cap. 133
	Import and Export (General) Regulations, Import and Export Ordinance, Cap. 60
(c) Pharmaceutical products and medicines:	Pharmacy and Poisons Ordinance, Cap. 138
	Import and Export (General) Regulations, Import and Export Ordinance, Cap. 60
(d) Ozone-depleting substances:	Ozone Layer Protection Ordinance, Cap. 403
(e) Radioactive substances and irradiating apparatus:	Radiation Ordinance, Cap. 303
	Import (Radiation) (Prohibition) Regulations, Import and Export Ordinance, Cap. 60

Procedures

6. Only the importation of rice and ozone-depleting substances for local consumption are subject to quantitative restriction:

(a) Rice

- I. The Trade and Industry Department answers enquiries on all information on the import licensing of rice, including that concerning allocation of quotas and formalities of filing applications for licences.
- II. The size of quotas is calculated to be able to meet the level of demand which is adjusted half-yearly.
- III. Import licences for rice imported for local consumption are issued to registered rice importers, none of whom is a domestic producer of rice. In accordance with the objective of ensuring an adequate supply of rice to HKSAR, the importers are obliged to import rice in accordance with quotas allocated to them and thus there would not be any unused allocation. Information on the names of importers is given to the public on request. Such information would similarly be given to the governments and export promotion bodies of exporting countries upon request.
- IV. After announcement of the half-yearly rice quota, applications for import licences may be submitted immediately until the applicant's half-yearly quota is fully utilized.
- V. Import licences for rice are issued in one clear working day.
- VI. The importers can have their licences issued immediately before the commencement of the half-yearly period. Accordingly they can use the full half-yearly period for the importation of rice.
- VII. Import licences for rice are handled singly by the Trade and Industry Department.
- VIII. Licences are normally issued to registered importers only.
- IX. Not applicable.
- X. In the case of import for re-export where quotas are not required, import licences will be issued on condition that the goods will have to be exported.

(b) Ozone-depleting substances

- I. Following a review of the quota allocation, a revised quota allocation system has been introduced in January 2000. Part of the quotas will be allocated automatically based on past 12-month performance in the previous control year and the remaining part of the quotas will be open to all applicants on a first-come-first-serve basis. Letters are sent to potential importers for informing them the implementation of the revised quota allocation system. Information on the revised quota allocation and licensing systems is provided to the general public free of charge. Information on the total amount of quotas under the revised quota allocation system is available upon request.
- II. The size of quotas is determined on a twelve-month basis. Licences are issued to registered companies on individual consignment basis.
- III. The Government will closely monitor the utilization of quotas and licences. Unused allocations will not be added to quotas for the succeeding control period because the maximum level for each control period is fixed. A list of quota holders is available upon request.

- IV. Submission of applications for licences may be made at any time. However, applications for imports of hydrochlorofluorocarbons (HCFCs) for local consumption will only be considered if the applicants have enough valid quotas or sufficient quotas could be allocated to the applicants for the relevant control period. Methyl bromide could be imported with a valid licence provided that importers have obtained pesticide permit from the Agriculture, Fisheries and Conservation Department and the import of methyl bromide is restricted to quarantine and pre-shipment applications.
- V. Import licences are normally issued in two clear working days.
- VI. The current control period for ozone-depleting substances is from 1 January to 31 December 2000. To facilitate imports at the beginning of the following control period, the Trade and Industry Department will provide licensing service one week prior to the expiry of the current control period.
- VII. Importers only need to approach the Trade and Industry Department for registration and application and issue of licences.
- VIII. Quotas are allocated to importers with regard to their performance in the previous control period. Free quotas for HCFCs are allocated throughout the control period to all applicants on a first-come-first-serve basis. A common ceiling of a certain amount of quota will be assigned to each individual importer applying for free quota. The ceiling is calculated based on the demands shown in the past years. New importers can also acquire the quotas through quota transfer from the existing quota holders.
- IX-X. Not applicable.
- XI. In the case of import for re-export where quotas are not required, import and export licences will be issued at the same time on condition that the goods will have to be exported within the validity period of the export licences.

7.(a) Application for import licences should be submitted in advance of importation taking into account the processing time. The processing time includes the processing time by the Trade and Industry Department (for pesticides import licences, the Agriculture, Fisheries and Conservation Department), which is one clear working day for items 2(a), (b), (c), and (d) above and two clear working days for item 2(e) above, and that of the endorsing department (see also (d) below) :

Endorsing Department

Processing time

Department of Health on behalf of the
Pharmacy and Poisons Board (for pharmaceutical
products and medicine)

one working day

- (b) In exceptional cases, a licence can be granted immediately on request.
- (c) There are no limitations as to the period of the year during which application for licence and/or importation may be made.
- (d) Import licences for pharmaceutical products and medicine must be endorsed by the Department of Health on behalf of the Pharmacy and Poisons Board as indicated in sub-paragraph (a) above. The importer has to approach the department himself for the endorsement of the licence.

8. Under normal circumstances, an application for an import licence is usually granted if it meets the ordinary criteria. In the event of refusal, the reasons will be given. Applicants may appeal to the Chief Executive of the HKSAR in the event of refusal to issue an import licence. The Chief Executive may confirm, vary or reverse the decision of the Director-General of Trade and Industry. The right to appeal to the Chief Executive is statutorily provided.

Eligibility of importers to apply for licence

9.(a) For rice (imported for local consumption), a company is required to be registered with the Trade and Industry Department first before it can apply for an import licence. Registration is open for application from time to time where necessary. All business enterprises fulfilling the minimum registration criteria can apply. Registration criteria are set out clearly at the time of application. No fee is charged for the registration. An up-to-date list of registered importers is maintained by the Department for inspection by the public at a fee of HK\$5.

(b) For ozone-depleting substances, a company is required to register with the Trade and Industry Department before it can apply for an import licence. Registration is open to all companies on payment of a fee of HK\$2,790. A list of registered importers is available upon request.

(c) For import of radioactive substances or irradiating apparatus, a separate Radioactive Substance Licence or Irradiating Apparatus Licence, as appropriate, issued by the Radiation Board is required.

Radioactive Substances Licence: the applicant is required, inter alia, to appoint a person to supervise the activities under the licence. The supervisor should have undergone the necessary training on radiation protection recognised by the Radiation Board. It may take up to 8 weeks for the issuance of the licence if site assessment is required. Licence fee is HK\$2,770.

Irradiating Apparatus Licence: for sale of irradiating apparatus in Hong Kong the applicant is required to provide the specifications of the irradiating apparatus, and test reports showing conformance with international standards, for assessment by the Radiation Board. Licence fee is HK\$570.

(d) For pharmaceutical products, only those products which have been registered with the Pharmacy and Poisons Board are allowed to be imported for the purpose of local sale or distribution. A company is required to hold an appropriate dealer's licence issued by the Pharmacy and Poisons Board before it can apply for an import licence. Application for the dealer's licence is open to all business enterprises dealing in pharmaceutical products and medicines. A fee is charged for the licence, which may range from HK\$520 to HK\$1,435 depending on the type of licence. There is no published list of licensed importers.

(e) For pesticides, a company is required to hold an appropriate pesticides licence/permit issued by the Agriculture, Fisheries and Conservation Department before it can apply for an import licence except where the pesticide is being imported on a valid through bill of lading. If imported on such a bill of lading, no pesticides licence/permit is required. Application for a pesticides licence/permit is open to all business enterprises wishing to deal in pesticides. A fee is charged for the licence/permit, which may range from HK\$520 to HK\$1,435 depending on the type of licence/permit. There is no published list of licensed/permitted importers.

Documentational and other requirements for application for licence

10. Information to be supplied includes particulars of the importer, of the importation and of the products to be imported. Certain documents are also required to support licence applications of the following products:

<u>Item</u>	<u>Document</u>
(a) Rice for local consumption subject to quantitative requirement	Contract between buyer and seller
(d) Radioactive substances and irradiating apparatus	A copy of the radioactive substances licence or irradiating apparatus licence as appropriate issued by the Radiation Board, Department of Health
(c) Pharmaceutical products	Endorsement from the Pharmacy and Poisons Board
(d) Pesticides	A pesticides licence or pesticides permit issued by the Agriculture, Fisheries and Conservation Department authorizing the importer to trade in pesticides <u>or</u> a valid through bill of lading

11. The import licence is the only document required by the Government of HKSAR on actual importation.

12. Apart from applications covering ozone-depleting substances, no licensing fee is required for import licence applications. For ozone-depleting substances import licence, a fee of HK\$910 is charged on the issue of a licence. The price of non-textiles import licence forms is HK\$26 per pad (containing 20 sets) and that of ozone-depleting substances import licence forms is HK\$34 per pad (containing 25 sets).

13. No deposit or advance payment is required.

Conditions of licensing

14. An import licence is valid for sixty days for ozone-depleting substances, six weeks for rice and six months for the other products listed in paragraph 2. The period of validity can be extended by the Director-General of Trade and Industry depending on the merits of individual requests.

15. No. Importers should however cancel or amend the licences.

16. Not transferable.

17. Apart from the licensing conditions printed on the back of the import licence (samples of the import licence forms for rice and ozone-depleting substances are respectively at Annexes II³ and III³), conditions set out in Annex IV³ are applicable to rice and ozone-depleting substances which are subject to quantitative restriction.

Other procedural requirements

18. No.

19. No foreign exchange control.

³ Available for consultation in the Secretariat (Market Access Division).

II. CUSTOMS AND EXCISE DEPARTMENT

A. IMPORT LICENSING SYSTEM FOR DUTIABLE COMMODITIES

Outline of system

1. The import of dutiable commodities (tobacco, liquors, methyl alcohol and hydrocarbon oil) are controlled through (i) licensing of importers and (ii) issuing of removal permits. An importer has to be licensed with the Customs and Excise Department before he can apply for removal permit for import and removal of dutiable commodities.

Purposes and coverage of licensing

2. Removal permit is issued to licensed importers by Customs and Excise Department to control the import and movement of dutiable commodities.

3. The system applies to dutiable commodities coming from all places outside HKSAR.

4. The import licensing system is not intended to restrict the quantity nor the value of import, but to protect and collect the excise duty imposed on the dutiable commodities. The existing licensing system is deemed satisfactory and no alternative method has been considered.

5. The licence and permit requirement is statutory under the Dutiable Commodities Ordinance, Cap. 109. Legislation does not leave designation of products to be subjected to licensing to administrative discretion. Legislative approval is required should there be any changes in the existing system.

Procedures

6. Not applicable.

7.(a) Application for removal permit from a licensed importer should be submitted in advance of importation taking account of the processing time. For an importer to be licensed, the normal application processing time is 14 working days. For the issue of a removal permit to a licensed importer, it would require two working days.

(b) A licence cannot be granted immediately on request because of the time required to process the application.

(c) There is no limitation of time during the year on the application for licence and/or importation.

(d) Yes, the import licence and removal permit are issued by the Customs and Excise Department only. It is not necessary for the applications to be passed on to other departments or organs for visa, note or approval. The importer is only required to apply for the import licence and removal permit from the Customs and Excise Department.

8. Application for an importer to be licensed will normally be approved provided the ordinary criteria are met. In case an application is refused, the reason for the refusal will be given to the applicant. An applicant has the right to appeal to Administrative Appeals Board against the decision of refusal to grant an import licence or a removal permit by the Commissioner of Customs and Excise.

Eligibility of importers to apply for licence

9. All persons, firms and institutions are eligible to apply to be licensed by the Customs and Excise Department.

Documentational and other requirements for application for licence

10. For an importer to be licensed, information including particulars of the applicant and the proposed licensed premises have to be provided. For the application of a removal permit, commercial documents relating to the dutiable commodities have to be provided. Samples of application form, licence and removal permits are respectively at Annexes VI³, VII³ and VIII³.

11. A removal permit is required upon actual importation of the dutiable commodities. In relation to import of liquors, a certificate of age may be required.

12. The administrative charge for an import licence is HK\$1,060 for each year and the issue of the removal permit is free of charge.

13. No deposit or advance payment is required.

Conditions of licensing

14. The import licence for dutiable commodities is valid for one year which can be renewed upon application on a yearly basis.

15. No.

16. Not transferable between importers.

17. No other conditions attached to the issue of a licence.

Other procedural requirements

18. No other administrative/procedural requirements prior to importation.

19. No foreign exchange control.

B IMPORT LICENSING SYSTEM FOR CONTROLLED CHEMICALS (FOR SUBSTANCES LISTED IN SCHEDULES 1 AND 2 OF THE CONTROL OF CHEMICALS ORDINANCE, CHAPTER 145 ONLY)

Outline of system

1. The import of controlled chemicals is controlled through (i) licensing of importers and (ii) issuing of import authorization. An importer has to be licensed with the Customs and Excise Department before he can apply for an import authorization to import the controlled chemicals for each consignment.

³ Available for consultation in the Secretariat (Market Access Division).

Purposes and coverage of licensing

2. Import authorization is issued to licensed importers by Customs and Excise Department to regulate the import of controlled chemicals.
3. The system applies to controlled chemicals coming from any places outside HKSAR.
4. The import licensing system is not intended to restrict the quantity nor the value of import, but to prevent diversion of controlled chemicals into illicit manufacture of narcotic drugs and psychotropic substances. It is deemed satisfactory and no alternative method has been considered.
5. The licence requirement is statutory under the Control of Chemicals Ordinance, Cap. 145. Legislation does not leave designation of products to be subjected to licensing to administrative discretion. Legislative approval is required should there be any changes in the existing system.

Procedures

6. Not applicable.
- 7.(a) Application for licences and import authorization should be submitted in advance of importation taking into account the processing time. For an importer to be licensed, the normal processing time would be 14 days. For the issue of an import authorization to a licensed importer, it would require four working days.
- (b) A licence cannot be granted immediately on request because of the time required to process the application.
- (c) There is no limitation of time during the year on the application for licence and/or importation.
- (d) Yes, the licences and import authorizations are issued by the Customs and Excise Department. It is not necessary for the applications to be passed on to other departments or organs for visa, note or approval. The importer is only required to apply for a licence and an import authorization for imports of controlled chemicals from the Customs and Excise Department.
8. Licences will normally be granted to established companies and educational or scientific organizations on application. In case an application is refused, the reason for the refusal will be given to the applicant. An applicant has right to appeal to Administrative Appeals Board against the decision of refusal to grant a licence by the Commissioner of Customs and Excise.

Eligibility of importers to apply for licence

9. All importers may apply for an import licence under the Control of Chemicals Ordinance, Cap. 145.

Documentational and other requirements for application for licence

10. An applicant for a licence is required to provide the Customs and Excise Department with information about his personal and company particulars, business address and storage place for controlled chemicals, etc. in his application. For the application of an import authorization, commercial documents relating to the import of controlled chemicals have to be provided. Samples of application forms for licence and import authorization are at Annexes IX³ and X³ respectively.

³ Available for consultation in the Secretariat (Market Access Division).

11. The import authorization is the only document required under the Control of Chemicals Ordinance, Cap. 145 upon actual importation. For the import of ephedrine, pseudoephedrine, ergometrine and ergotamine, import licences under the Import and Export Ordinance, Cap. 60 are also required.

12. The administrative charge for a licence is HK\$790 for each year and an import authorization is free of charge.

13. No deposit or advance payment is required.

Conditions of licensing

14. The licence is valid for one year which can be renewed upon application on yearly basis.

15. No penalty for non-utilization. Licensee should however surrender his licence and/or import authorization for amendment or cancellation where appropriate.

16. Not transferable between importers.

17. No other conditions attached to the issue of a licence.

Other procedural requirements

18. No other administrative/procedural requirements prior to importation.

19. No foreign exchange control.

C. IMPORT LICENSING SYSTEM FOR LEFT-HAND DRIVE VEHICLES AND OUTBOARD ENGINES EXCEEDING 111.9 KILOWATTS (150 HORSEPOWER)

Outline of system

1. The import of left-hand drive vehicles and outboard engines are controlled through the issuing of import licence for each imported consignment of these two types of articles.

Purposes and coverage of licensing

2. The system applies to the import of left-hand drive vehicles and outboard engines exceeding 111.9 kilowatts (150 horsepower).

3. The system applies to goods originating from any places outside HKSAR.

4. The licensing is not intended to restrict the quantity or value of imports. The system aims to bring the import of left-hand drive vehicles and outboard engines under government control so as to prevent the engagement of these articles in smuggling activities.

5. The licence requirement is statutory under the Import and Export Ordinance (Cap. 60). It is not possible for government to abolish the system without legislative approval.

Procedures

6. Not applicable.

7.(a) Application for a licence should be made in advance of importation taking into account the processing time by the licence office. The issue of an import licence under normal circumstances requires 14 working hours.

(b) A licence cannot be granted immediately on request.

(c) There is no limitation of time during the year where application for licence and/or importation may be made.

(d) Consideration of licence applications is only effected by a single administrative organ.

8. Application for a licence will be approved provided the ordinary criteria are met. In case an application is refused, the reasons for the refusal will be given to the applicant. Applicants may appeal to the Chief Executive of the HKSAR against a decision of refusal for issuing a licence.

Eligibility of importers to apply for licence

9. All persons, firms and institutions are eligible to apply for the licence.

Documentational and other requirements for application for licence

10. An applicant for a licence is required to provide the Customs and Excise Department with information about his personal and company particulars and the arrival details, etc. in his application. Related supporting documents have to be provided. Samples of the application forms are at [Annex XI](#)³.

11. No document other than the import licence is required upon actual importation.

12. There is no licensing fee or administrative charge.

13. No deposit or advance payment is required.

Conditions of licensing

14. The licence is valid for six months and cannot be extended upon expiry.

15. No.

16. Licences are not transferable.

17. No other conditions are attached to the issue of a licence.

Other procedural requirements

18. No other administrative procedures are required.

19. No foreign exchange control.

³ Available for consultation in the Secretariat (Market Access Division).

D. IMPORT LICENSING SYSTEM FOR OPTICAL DISC MASTERING AND REPLICATION EQUIPMENT

Outline of system

1. The imports of optical disc mastering and replication equipment are controlled through the issuing of import licence for each consignment of these two types of equipment.

Purpose and coverage of licensing

2. The system applies to the import of mastering and replication equipment.

3. The system applies to mastering and replication equipment coming from any places outside HKSAR.

4. The import licensing system is not intended to restrict the quantity or the value of import, but to enforce a robust intellectual property rights regime in HKSAR and to prevent the use of mastering and replication equipment for copyright infringing activities.

5. The licence requirement is statutory under the Import and Export Ordinance, Cap. 60. It is not possible for government to abolish the system without legislative approval.

Procedures

6. Not applicable.

7.(a) Application for a licence should be made in advance of importation taking into account the processing time by the licence office. The issue of an import licence under normal circumstances requires two working days.

(b) A licence cannot be granted immediately upon request.

(c) There is no limitation of time during the year where application for licence and/or importation can be made.

(d) Consideration of licence application is only effected by a single administrative organ.

8. Application for a licence will be approved provided the ordinary criteria are met. In the case an application is refused, the reasons for the refusal will be given to the applicant. Applicant may appeal to the Chief Executive of HKSAR against a decision of refusal for issuing a licence.

Eligibility of importers to apply for licence

9. All persons, firms and institutions are eligible to apply for the licence.

Documentational and other requirements for application for licence

10. An applicant for a licence is required to provide the Customs and Excise Department with particulars of the applicant or his/her company and the arrival details, etc. in the application. Related supporting documents have to be provided. Sample of the application form is at Annex XI³.

11. No document other than the import licence.

³ Available for consultation in the Secretariat (Market Access Division).

12. There is no licensing fee or administrative charge.
13. No deposit or advance payment is required.

Conditions of licensing

14. The licence is valid only for single consignment.
15. No.
16. Not transferable.
17. No other conditions attached to the issue of a licence.

Other procedural requirements

18. No other administrative/procedural requirements prior to importation.
19. No foreign exchange control.

III. CIVIL ENGINEERING DEPARTMENT

A. IMPORT CONTROL SYSTEM FOR SAND

Outline of system

1. A permit to transport sand in HKSAR is required under the Sand Ordinance. The permit system is to protect the beaches and seabed in HKSAR. Permits are issued by the Civil Engineering Department (CED).

Purposes and coverage of licensing

2. Permits issued by CED are required for the importation of sand in excess of 100 kg.
3. The system applies to natural sand imported from all territories. Processed sand and washed sand are not covered by the Ordinance.
4. The permit system is not intended to restrict the quantity or value of imports but to provide a mechanism to enable the protection of beaches and seabed in HKSAR.
5. The permit system is statutorily required under Section 3 of the Sand Ordinance, Cap. 147. Any changes to the permit system will require legislative approval.

Procedures

6. Not applicable.
- 7.(a) Permits to import sand are issued upon written application. Permit application should be submitted in advance of importation taking into account the processing time which takes two days.
- (b) In exceptional cases, a permit can be granted immediately upon written request.

- (c) There are no limitations as to the period of the year during which permit applications may be made.
 - (d) CED is the sole administrative organ regarding the processing and approval of application for a permit.
8. Applications for a permit will not be refused if the ordinary criteria are met. Reasons for refusal will be given to the applicant in case of unsuccessful application.

Eligibility of importers to apply for licence

9. All persons or import companies are eligible to apply for sand permits. There is no registration fee. There is no published list of authorized importers.

Documentational and other requirements for application for licence

10. Information required relates to source, quantity and destination, and documents issued by relevant Authority certifying the vessels or vehicles used for the exportation of sands (see Annex XII³).
11. Proof of valid vehicular or vessel licence.
12. No fees are charged for sand permits.
13. No deposit or advance payment is required.

Conditions of licensing

14. Permits are valid for six months. This period can be extended upon application. A new permit will be issued.
15. There is no penalty for the non-utilization of a permit.
16. Permits are issued for a particular vehicle or vessel which could be used by different importers.
17. There are no other conditions attached to the issuance of a permit.

Other procedural requirements

18. Mainland China river trade cargo vessels engaging in importation of sand from mainland China are required to be registered through a local shipping agent with Harbour Control Section of the Immigration Department prior to importation.
19. No foreign exchange control.

³ Available for consultation in the Secretariat (Market Access Division).

IV. AGRICULTURE, FISHERIES AND CONSERVATION DEPARTMENT

A. IMPORT CONTROL ON PLANTS, PLANT PESTS AND SOIL

Outline of system

1. Import licences, supported by phytosanitary certificates, are required for import of plants. Prior authorizations are required for import of plant pest or soil.

Plant quarantine requirements are framed under the Plant (Importation and Pest Control) Ordinance (Cap. 207) administered by the Agriculture, Fisheries and Conservation Department. All principles and procedures are based on the Plant Protection Agreement for the Asia and Pacific Region and the International Plant Protection Convention (IPPC).

Purposes and coverage of licensing

2. For import of plants, a Plant Import licence (PIL) issued by the Agriculture, Fisheries and Conservation Department is required. "Plant" includes timber, trees, shrubs, leaves, roots, flowers, fruits, tubers, bulbs, corms, stocks, cuttings, layers, slips, suckers, seeds, and any part of a plant whether or not intended for growing, planting or propagation or from which further plants may be grown, planted or propagated.

For import of plant pests or soil, an authorization in writing (AIW) issued by the Director of Agriculture, Fisheries and Conservation is required. "Plant pest" means any bacterium, fungus, virus, mycoplasma, mycoplasma-like organism, alga, viroid or other plant or any invertebrate animal which is capable of being injurious or destructive to plants. "Soil" includes earth, sand, clay and peat.

3. PIL and AIW apply to plants originating in and coming from all places outside HKSAR. The only exception is the exemption of PIL for plants imported from mainland China.

4. Neither PIL nor AIW is intended to restrict the quantity or value of imports. The sole purpose is to establish an effective means for plant quarantine to prevent the spread of plant pest in compliance with the recommendations of the Plant Protection Agreement for the Asia and Pacific Region.

5. PIL and AIW are statutory instruments under the Plant (Importation and Pest Control) Ordinance, Cap. 207. Legislation does not leave designation of plant to be subjected to licensing to administrative discretion. It is not possible for the Government of HKSAR to abolish the system without legislative approval.

Procedures

6. Not applicable.

7.(a) Application for PIL or AIW should be submitted in advance of importation. It should be taken into account that processing of applications takes two clear working days.

(b) PIL, but not AIW, can be granted immediately on request when there is a genuine need under exceptional cases.

(c) There are no limitations as to the period of the year during which application for importation can be made.

(d) Both PIL and AIW are administered by the Agriculture, Fisheries and Conservation Department. No other administrative body is involved.

8. Application of PIL and AIW will not be refused if the ordinary criteria are met. The reasons for any refusal are always given to the applicant who has the right to appeal to the Chief Executive of the HKSAR by notice in writing within 14 days from the date when he was informed of the decision.

Eligibility of importers to apply for licence

9. All persons, firms and institutions are eligible to apply for PIL and AIW without any pre-conditional requirement.

Documentational and other requirements for application for licence

10. The required information is outlined in the sample application form for PIL at Annex XIII³. An additional requirement for AIW is a written justification for the importation.

11. Upon actual importation, all First Schedule (Part I) plants and *Gossypium* spp. must be accompanied by a PIL, a valid phytosanitary certificate (PSC) and certificate of fumigation/disinfection (CF/D) issued by the exporting country or else the consignment will be seized for destruction. For all other plants, only PIL and PSC are required.

Actual importation of a plant pest or soil requires AIW and other documents, usually PSC and CF/D stated on the AIW as special conditions for the authorization.

12. No fee is charged for PIL and AIW.

13. No deposit or advance payment required.

Conditions of licensing

14. The validity for both PIL and AIW is two months.

15. There is no penalty for non-utilization of PIL or AIW.

16. Neither PIL nor AIW is transferable.

17.(a) Not applicable.

(b) There may be special quarantine requirements attached to the PIL and AIW. The conditions are based on the principles and procedures recommended by the Asia and Pacific Plant Protection Commission.

Other procedural requirements

18. No.

19. Not applicable.

³ Available for consultation in the Secretariat (Market Access Division).

B. IMPORT LICENSING SYSTEM FOR ENDANGERED SPECIES OF ANIMALS AND PLANTS

Outline of system

1. Import licences are required for import of endangered species of animals and plants, whether alive, dead, stuffed specimen, parts or derivatives.

Purposes and coverage of licensing

2. Import licences issued by the Agriculture, Fisheries and Conservation Department are required for the import of animals and plants listed in the Convention on International Trade in Endangered Species of Wild Fauna and Flora (CITES) Appendices I and II (including their readily recognizable parts and derivatives), and medicines containing or claiming to contain tiger or rhino ingredients. Import licences are not required for the import of CITES Appendix III species subject to the production of a valid export licence or certificate of origin.

3. The import licensing requirement applies to traders as well as individuals importing these items from all territories.

4. The import licensing system is not used to restrict the quantity or value of imports, but to protect endangered species and to prevent their over-exploitation in accordance with CITES.

5. The import licensing system is a statutory requirement maintained under Chapter 187 of the Laws of Hong Kong, China which gives effect to the CITES. Legislation does not leave designation of the items to be subjected to licensing to administrative direction. Any changes require legislative approval.

Procedures

6. Not applicable.

7.(a) Application for import licences should be submitted well in advance of importation (at least two working days or more depending on complexity). However, the issue of a licence is not automatic and shipments should not be effected unless and until the licence has been issued.

(b) Normally an import licence cannot be granted immediately upon request.

(c) There are no limitations as to the period of the year during which application for licence and/or importation may be made.

(d) Agriculture, Fisheries and Conservation Department is the sole authority in considering endangered species aspects but all applications for import licences have to be supported by CITES export permits issued by the exporting territories.

Moreover, the CITES Secretariat or CITES authority of exporting countries may have to be consulted in certain applications.

8. Licensing policy follows closely the provisions and spirit of CITES. Any applicant aggrieved by the refusal of a licence may appeal by way of petition to the Chief Executive of the HKSAR.

Eligibility of importers to apply for licence

9. Any person who can fulfil the CITES requirements may submit an application.

Documentational and other requirements for application for licence

10. The required information is summarized in the sample application form attached at Annex XIV³. With respect to live specimens, controls of and requirements for import of live animals and plants also apply.

11. Import licence issued by the Agriculture, Fisheries and Conservation Department together with original of the CITES Export Permit issued by the exporting territory are required upon actual importation.

12. The licence fees are as follows:

- | | | |
|-----|--|---------|
| (a) | Import Licence for live animals (per species) | HK\$420 |
| (b) | Import Licence for animals/plant parts (per species) | HK\$140 |

13. No.

Conditions of licensing

14. The Import Licences are normally valid for six months or less. The validity of a licence can be extended provided that the licensee submits an application and gives satisfactory justification to the Director of Agriculture, Fisheries and Conservation before its expiry.

15. No.

16. Not transferable.

17. Yes.

Other procedural requirements

18. No.

19. Not applicable.

C. IMPORT CONTROL ON LIVE ANIMALS

Outline of system

1. A special permit is required for all live animals and birds imported into HKSAR. The permit must be obtained in advance from the Agriculture, Fisheries and Conservation Department before animals/birds are sent to HKSAR. The terms and conditions of the permit must be fully complied with. Such animals or birds must be sent into HKSAR as manifest cargo.

³ Available for consultation in the Secretariat (Market Access Division).

Purposes and coverage of licensing

2. A special permit issued by the Agriculture, Fisheries and Conservation Department is required for the import of animals or birds.
3. The system generally applies to any person bringing any animal or bird into HKSAR. For non-CITES birds imported directly from mainland China other rules may apply.
4. The special permit is not used to restrict the quantity or value of imports, but to protect public and animal health; to provide for public safety and animal welfare; and to prevent cruelty to animals.
5. The special permit system is a statutory requirement under Chapter 139 and/or Chapter 421 with linkage to Chapter 169 of the Laws of Hong Kong. Legislation does not leave designation of the items to be subjected to licensing to administrative direction. Any changes require legislative approval.

Procedures

6. Not applicable.
- 7.(a) Application for a special permit should be submitted well in advance of importation (at least five working days). However, the granting of a special permit is not automatic and importation must not be arranged unless a permit is obtained in advance. The applicant may, after receiving a permit, need some time to comply with the terms and conditions of the permit, and should allow for this.
- (b) Depending on circumstance a special permit may be granted, subject to the payment of the prescribed fee.
- (c) There are no limitations as to the period of the year during which application for licence and/or importation may be made.
- (d) The Agriculture, Fisheries and Conservation Department has the sole authority to grant special permits, and the permits are subject to full compliance with requirements.
8. Applications may be rejected or refused if requirements cannot be met. The applicant may appeal to the Administrative Appeals Board.

Eligibility of importers to apply for licence

9. Any person may submit an application.

Documentational and other requirements for application for licence

10. The required information is summarized in the sample application form at Annex XV³.
11. The special permit and other documents specified by terms/conditions of the permit, and documents required under any other legislation.
12. The current fee schedule for special permits is at Annex XVI¹³.
13. Fee must be paid upon application.

³ Available for consultation in the Secretariat (Market Access Division).

Conditions of licensing

14. A Special Permit is valid for three months. Permits for regular importers of food animals into HKSAR from mainland China are valid for six months. The validity of import permits may be extended for a month upon application at a fee of HK\$140.

15. No.

16. Not transferable.

17. Yes, varying according to the type of animal and country of origin.

Other procedural requirements

18. No.

19. Not applicable.

V. ENVIRONMENTAL PROTECTION DEPARTMENT

A. IMPORT CONTROL ON WASTE

Outline of system

1. The import of waste into HKSAR is controlled under a permit system administered by the Environmental Protection Department. Its requirements are tied in with those of the Basel Convention on the Control of Transboundary Movements of Hazardous Wastes and their Disposal.

Purposes and coverage of licensing

2. A permit is required for import of any waste, unless the waste is specified in Schedule 6 of the Waste Disposal Ordinance, and it is uncontaminated and is intended for recycling or reuse purposes.

3. The permit system applies to wastes originating in and coming from any territories outside HKSAR.

4. Other than those requirements of the Basel Convention, the system is not intended to restrict the quantity or value of imports. It serves to ensure that prior consents from territories concerned are obtained before commencement of any waste shipment. It facilitates the continuation of legitimate waste trade and to stop any illegal shipment. The system enables HKSAR to fulfil its international obligations under the Basel Convention and serves to ensure environmentally sound management of waste in the HKSAR.

5. The waste import permit system is a statutory requirement maintained under the Waste Disposal Ordinance, Cap. 354 of the Laws of Hong Kong, China. The legislation does not leave designation of waste to be subjected to control to administrative discretion. Legislative approval is required should there be any change in existing system.

Procedures

6. Not applicable.

7.(a) Permit applications should be submitted in advance of the importation. The processing time for an application varies from case to case, depending primarily on the time taken by the competent authorities of the exporting territories concerned to provide feedback for the application, and on whether the application form is duly completed and submitted with all the required supporting documents. To allow for sufficient time for the competent authorities to make responses, it is advisable for the applicants to submit their applications at least 90 days before the commencement of the proposed shipment of waste.

(b) No. Under the Basel Convention, consents from all territories concerned are required prior to any waste shipment. We are unable to issue any permit without obtaining the views from territories concerned.

(c) There are no limitations as to the period of the year during which permit application may be made.

(d) The Environmental Protection Department is the sole administrative organ responsible for the processing and approval of waste import permit.

8. A waste import permit will normally be granted to the applicant if the ordinary criteria as stipulated in the Waste Disposal Ordinance are met (e.g. the proposed waste shipment is in line with the spirit and requirements of the Basel Convention). In the event of refusal to issue a permit, the reasons will be given, and the applicant may appeal to the Appeal Board established under the Waste Disposal Ordinance. In any case, it should be noted that to tie in with the latest requirements of the Basel Convention, import of hazardous waste from developed countries including Liechtenstein and member states of the Organisation for Economic Cooperation and Development (OECD) and the European Communities (EC) into the HKSAR has been banned since 28 December 1998.

Eligibility of importers to apply for licence

9. All firms and institutions are eligible to apply for a waste import permit. Nevertheless, the applicant should normally be the disposer or the importer of the waste. There is no published list of authorized importers.

Documentational and other requirements for application for licence

10. The required information is outlined in the sample permit application at [Annex XVII](#)³.

11. On actual importation, the waste should be accompanied by the permit and a waste movement document recording the details of the waste shipment.

12. An application fee of HK\$11,500 or HK\$18,680 will be charged for the application of a single shipment or a multiple-shipment permit respectively. A multiple-shipment permit can have a validity period of up to one year for repeated shipments of the same type of waste from the same source and to the same disposer or recycler.

13. The applicant is required to deposit a bond or financial guarantee payable to the Government of the HKSAR. The amount of the bond or financial guarantee required will be determined on a case-by-case basis. It enables the waste disposal authority to recover cost of any seizure or disposal or alternative environmentally sound management of waste in case the intended waste shipment could not be completed as originally intended. The bond or guarantee will be returned to the applicant upon

³ Available for consultation in the Secretariat (Market Access Division).

fulfilment and completion of all conditions of the shipment, including the final disposal/recycling of the waste.

Conditions of licensing

14. There are two types of permit, namely single-shipment permit and multiple-shipment permit. The former type is valid for one shipment only, and whereas the latter type can have a validity period of up to one year for repeated shipments of the same type of waste from the same source and to the same disposer or recycler. The validity of a permit cannot be extended. A new application has to be submitted if the importing activity is to be continued after the validity period of the permit.

15. No.

16. Not transferable.

17. Yes.

Other procedural requirements

18. No.

19. Not applicable.

VI. FOOD AND ENVIRONMENTAL HYGIENE DEPARTMENT

A. IMPORT CONTROL ON FROZEN OR CHILLED MEAT AND POULTRY

Outline of system

1. Licences are required for import of frozen or chilled meat and poultry. Import licences are issued by the Food and Environmental Hygiene Department under delegation from the Trade and Industry Department.

Purposes and coverage of licensing

2. The licensing system covers the importation of frozen or chilled meat and poultry. The meat includes beef, mutton, pork, veal or lamb, and the offal of any animal from which such meat is derived. The poultry includes the carcass of a domestic fowl, duck, goose or turkey or any part of such a carcass, and any part of a bird mentioned above which is edible or used in the preparation of food.

3. The system applies to products coming from any territories.

4. The principal objective of the import licensing system is not to restrict the quantity or value of imports, but for public health and food safety.

5. The import licensing system is a statutory requirement maintained under the Import and Export (General) Regulations, Import and Export Ordinance, Cap. 60. The legislation does not leave designation of product to be subjected to licensing to administrative discretion. Any changes such as subjecting a new product to import licensing or removal of an existing product therefrom require legislative approval.

Procedures

6. Not applicable.

7.(a) Application for import licences should be submitted in advance of importation taking into account the processing time. The issue of an import licence under normal circumstances requires one working day (excluding Saturdays, Sundays, public holidays, dates of submission and issuing).

(b) In exceptional cases, a licence can be granted immediately on request.

(c) There are no limitations as to the period of the year during which licence applications may be made.

(d) The Food and Environmental Hygiene Department is the sole administrative organ responsible for the processing and approval of meat and poultry import licences.

8. Application for a licence will be approved provided the ordinary criteria are met. In case an application is refused, the reason for the refusal will be given to the applicant. Applicants may appeal to the Chief Executive of the HKSAR against a decision of refusal for issuing a licence.

Eligibility of importers to apply for licence

9. A company is required to be registered with the Food and Environmental Hygiene Department first before it can apply for an import licence. Registration is open to all business enterprises. At present no fee is charged for the registration. A list of registered importers is available upon request.

Documentational and other requirements for application for licence

10. Information to be supplied includes particulars of the importer, of the importation and of the products to be imported. Health certificate issued by the recognized authority of the exporting territory concerned or specific approval from the Director of Food and Environmental Hygiene is required to support licence applications. Sample of Import Licence Form 3 is at Annex XVIII³.

11. The import licence is the only document required by the Government of HKSAR on actual importation.

12. No licensing fee is required for import licence applications. The price of non-textiles import licence forms is HK\$26 per pad (containing 20 sets).

13. No deposit or advance payment is required.

Conditions of licensing

14. An import licence is valid for six weeks. The period of validity cannot be extended. The licence applicant should request cancellation of the expired licence and may apply for a new licence.

15. No. Importers should however cancel or amend the licences.

16. Not transferable.

³ Available for consultation in the Secretariat (Market Access Division).

17. Apart from the licensing conditions printed on the import licence at Annex XVIII³, the conditions set out at Annex XIX³ are applicable to frozen or chilled meat and poultry which are not subject to quantitative restriction.

Other procedural requirements

18. No.

19. No foreign exchange control.
