

WTO

Geneva

Vacancy Notice No. 394/Rev.1

NB: The revision concerns the closing date

The Secretariat of WTO is seeking to fill a position of Systems Analyst in the Technical Project Support Section of the Finance and General Services Division. Applications from men and women are equally welcome. Serving staff members interested in this position are also invited to apply.

- TITLE AND GRADE: Systems Analyst - Grade 8¹
- STARTING SALARY: Approximately Swiss francs 93,400 net p.a.
- OTHER CONDITIONS: In accordance with WTO Staff and Pension Plan Regulations.
A package of expatriate benefits is available to staff recruited non-locally.
- TYPE OF APPOINTMENT: Fixed-term for two years, with possibility of extension.
- GENERAL FUNCTIONS: In relation to the FGS domain servers, network and workstation system management, and other hardware and software managed by the TPSS, the incumbent will work closely with the Chief of Section and the Team Leader/Project Manager, and will be responsible for:
- a) undertaking systems analyses;
 - b) provision of expertise in informatic system management;
 - c) providing technical liaison with 3rd party suppliers;
 - d) undertaking the analysis and implementation of more complex servers (clustering, RAID configurations) and end-user configurations;
 - e) providing first-and second-level hardware and software maintenance for servers, network, workstations and printers;
 - f) developing training materials, technical and user documentation;
 - g) contributing to the development of strategies for data security and backup;
 - h) hotline and user support.

¹The post may be offered at a grade lower if the selected candidate does not fully meet the required qualifications.

**DESIRABLE
QUALIFICATIONS:**

A university degree in computer science and at least five years of relevant practical experience. Excellent knowledge of MS Windows NT 4 (Server and Client), VMS and UNIX operating systems. Excellent knowledge of Ethernet network structure, TCP/IP Protocol and Intra/Internet networking is required. Knowledge of configuration, tuning and maintenance for domain server, mail server, Oracle database and applications server and SQL server. Knowledge of configuration, tuning and maintenance of workstations is required. Knowledge of installation, unattended deployment and unattended upgrade of operating systems and applications is required. Knowledge of hardware maintenance and upgrading and experience with user help system and user support is required.

Experience in designing and developing stand-alone and Internet applications using MS Visual Basic, SQL, HTML, VBScript or JavaScript, and MS Office (MS Access in particular) would be desirable. Ability to propose/draft strategies and to draft documentation's and user manuals is required. Ability to work in a small team with inter-related work schedules is essential.

LANGUAGES:

Excellent knowledge of either English or French, with a good knowledge of the other language.

APPLICATIONS:²

An application form may be downloaded from the WTO website - www.wto.org - or requested from:

Personnel Division
WTO
Centre William Rappard
154, rue de Lausanne
1211 Geneva 21
Switzerland

Fax: + 41-22-739.57.72

Completed forms should be returned to the above address.

All applications will be acknowledged, although a delay in answering must be expected. Only applicants possessing the required qualifications will be taken into consideration.

**CLOSING DATE OF THIS
VACANCY NOTICE:**

15 November 1999

²Only applications from nationals of WTO Members will be accepted.