

WORLD TRADE ORGANIZATION

WTO

Geneva

Vacancy Notice No. 536

The Secretariat of the WTO is seeking to fill a post of Counsellor in the Trade and Environment Division. Applications from men and women are equally welcome. Serving staff members who are interested in this position are also invited to apply.

- TITLE AND GRADE:** Counsellor – Grade 10¹
- STARTING SALARY:** Approximately Swiss francs 148,700 net p.a.
- OTHER CONDITIONS:** In accordance with WTO Staff Regulations and Staff Rules and WTO Pension Plan Regulations.
A package of expatriate benefits is available to staff recruited internationally.
- TYPE OF APPOINTMENT:** Fixed-term for two years, with possibility of extension.
- GENERAL FUNCTIONS:** Under the general supervision of the Director of the Division, the incumbent will have responsibility for the Secretariat's work in the area of trade and environment and technical barriers to trade. The tasks include:
- (a) The servicing of the Committee on Trade and Environment, both in regular and special sessions, and the Committee on Technical Barriers to Trade; this includes, *inter alia*, undertaking analytical work to support the work of these bodies;
 - (b) the servicing of and provision of advice to dispute settlement panels involving issues under the responsibility of the Division;
 - (c) the servicing of WTO senior management and providing expert technical advice to other WTO divisions, as requested;
 - (d) the management and implementation of Secretariat technical cooperation activities relating to trade and environment and technical barriers to trade as well as the provision of other assistance and advice to Member governments;
 - (e) liaison with other relevant international and regional organizations, non-governmental organizations, the academic world, etc., in the areas under the Division's responsibility.

¹ This post may be offered at a lower grade if the selected candidate does not fully meet the required qualifications.

**REQUIRED
QUALIFICATIONS:**

A university degree, preferably in law or economics, and appropriate post-graduate qualifications or equivalent experience. Applicants should have a strong track record (at least ten years) in the practice of international trade law and policy, for example in a national government or in an intergovernmental organization, and should preferably show knowledge of and experience in the field of trade and environment. Applicants should demonstrate the ability to assume responsibility and take initiative while, at the same time, being sensitive to the constraints of work in a Member-driven organization.

Ability to write clearly, concisely and rapidly and to establish and maintain good working relations with colleagues and government officials of different nationalities.

LANGUAGES:

An excellent knowledge of English with a good knowledge of French or Spanish. An ability to work in all three WTO languages would be a distinct asset.

APPLICATIONS:²

Please use the online application form which may be downloaded from the WTO website – www.wto.org - under "vacancies". If you are unable to download the application form, please send an e-mail or fax to the Human Resources Division requesting the form. A completed form may also be submitted to the following address:

Director, Human Resources Division
WTO
Centre William Rappard
154, rue de Lausanne
1211 Geneva 21
Switzerland

E-mail: humanresources@wto.org Fax: +41-22-739 5772

Please do not send your application via multiple routes. It is not necessary to follow your application up with copies of qualifications, previous employment contracts, entire publications, etc.

Candidates must indicate clearly in section 15 of the application form the Vacancy Notice No. 536.

Applications will not be acknowledged. Only applicants possessing the required qualifications will be taken into consideration. Only the successful candidate will be notified of the outcome of the competition.

Candidates are kindly requested to refrain from enquiring about progress of their application.

**CLOSING DATE OF THIS
VACANCY NOTICE:**

14 December 2004
No applications will be considered after this date.

² Only applications from nationals of WTO Members will be accepted.