

WTO

Geneva

Vacancy Notice No. 411

The Secretariat of WTO is seeking to fill a position of Project Manager in the Informatics Division. Applications from men and women are equally welcome. Serving staff members interested in this position are also invited to apply.

TITLE AND GRADE:	Project Manager - Grade 9 ¹
STARTING SALARY:	Approximately Swiss francs 111,000 net p.a.
OTHER CONDITIONS:	In accordance with WTO Staff and Pension Plan Regulations. A package of expatriate benefits is available to staff recruited non-locally.
TYPE OF APPOINTMENT:	Fixed-term for two years, with possibility of extension.
GENERAL FUNCTIONS:	<p>The incumbent will participate in the work of the Desktop and Network Section on various network projects, as well as tasks related to the installation, maintenance and operation of the Local Area Network and Computer Telecommunications. Under the general supervision of the Chief of the Section, the incumbent will be involved in a number of the following activities:</p> <ul style="list-style-type: none">(a) to lead projects, as required, related to network activities,(b) to study, install and maintain Fax Servers, Remote Access Systems (RAS), Virtual Private Networks (VPN) and other Network applications, as well as back-office applications of e-mail, Internet access, Intranet, Printer sharing, Data sharing and Security;(c) to prepare studies, analysis, working papers and records of meetings related to network and computer telecommunications activities;(d) to maintain contacts with suppliers and other international organizations on technical issues;(e) to assist in the different tasks related to the operation, tuning and troubleshooting of the Local Area Network;(f) to participate in Network training activities;(g) to monitor and trouble-shoot network infrastructure using various network management tools;(h) to prepare appropriate and up to date documentation.

¹The post may be offered at a grade lower if the selected candidate does not fully meet the required qualifications.

DESIRABLE
QUALIFICATIONS:

A university degree in computer science or other relevant discipline.
Good experience (at least eight years) at progressively responsible levels pertinent to most of the functions described above. He/she must have a thorough knowledge of Network OS, network infrastructure equipment, architecture and protocols, microcomputer equipment and software, together with good experience in the installation and follow-up of large Local Area Networks and other remote Telecommunication Services.

Ability to work as Project Manager as well as provide the necessary technical and troubleshooting support as required.

Thorough experience with Microsoft Windows NT4.0 and TCP/IP Network Protocol is a requirement. Knowledge of Windows2000 and/or Unix/Linux would be an advantage.

Knowledge of programming to implement network-related utilities and Internet-Intranet related modules (Visual Basic, C++, Java, Visual InterDev, HTML tools, etc.) would also be an advantage.

Ability to work as part of a network team and maintain good working relations with the staff members of the secretariat.

LANGUAGES:

Excellent knowledge of either English or French, including an ability to write accurately in one of these languages (the ability to draft in English accurately is an advantage).

APPLICATIONS:²

An application form may be downloaded from the WTO website - www.wto.org - or requested from:

Personnel Division
WTO
Centre William Rappard
154, rue de Lausanne
1211 Geneva 21
Switzerland

Fax: + 41-22-739.57.72

Completed forms should be returned to the above address.

All applications will be acknowledged, although a delay in answering must be expected. Only applicants possessing the required qualifications will be taken into consideration.

CLOSING DATE OF THIS
VACANCY NOTICE:

21 June 2000

²Only applications from nationals of WTO Members will be accepted.